

**Policy # 26**

**ALTERNATIVE FORMAT OF INSTRUCTIONAL MATERIALS**

The Administration shall develop practices and procedures to ensure that all instructional materials to be used in the schools of the district are available in a usable alternative format for each student with a disability, as defined by Education Law and the Rehabilitation Act of 1973, in accordance with the student's educational needs and course selection, at the same time as such instructional materials are available to non-disabled students.

The Board of Education will give a preference in the purchase of instructional materials to vendors who agree to provide materials in alternative formats.

Reference: New York Education Law § 1709 (4 a), 2503 (7 a)

First Reading:	February 15, 2017
Second Reading:	March 1, 2017
BOE Adoption:	March 1, 2017